



Communities For Spiritual Vitality

Seeking Assistant Director

The Communities for Spiritual Vitality is an initiative emerging from the Dioceses of Vermont and Massachusetts that seeks to support the spiritual formation and fellowship of laypeople throughout Province 1 of the Episcopal church. The Communities' primary focus is on those in parishes without fulltime access to clergy. The grant-funded Initiative pursues its mission through:

- a yearlong cohort experience involving virtual groupwork and spiritual direction, as well as in-person retreats;
- an annual full-length devotional book reflecting lay and ordained voices from across the province;
- other offerings such as stand-alone retreats as our staffing and opportunities allow.

We are now recruiting for the second cohort year. More information about the Initiative can be found at our website: www.communitiesforspiritualvitality.org

The Assistant Director is a ½ time position that works under the direction of and in partnership with the Director on most areas of strategic development for the Initiative. Hours per week fluctuate based on programmatic rhythms. Applicants should reside within Province I (New England) and commit to travel to meet with the director regularly and perform program functions. Work includes:

- supporting the Initiative's communications strategy;
- spiritual formation curriculum research, design, development, and implementation;
- strategic administrative support including
 - budget review and revision
 - recruitment
 - reporting;

- active participation in the spiritual offerings of the Initiative at all levels but primarily
 - small and/or large group content facilitation
 - offering spiritual direction to participants
 - presence and leadership at retreats

Although this position assumes a priest or deacon, a layperson with strong experience in the spiritual formation of others would also be considered.

While no one person will meet all the needs of a vibrant and unpredictable start-up ministry, the successful candidate will have experience in strategic development and the spiritual care of lay people. They will be able to immerse themselves in a new ministry within the structure of multiple ecclesial and funding systems. They will have a strong love for God in Christ and for the church and its members. They will have an established spiritual practice and the ability and willingness to share that practice. In addition, they will have some combination of the following skills and experience:

- effective verbal and written communication skills across varying constituents;
- exceptional organizational skill;
- experience helping an initiative build on early learning to refine and improve its mission;
- ability to work both collaboratively and independently;
- knowledge of diocesan structures and ability to work with these structures;
- capacity to travel for retreats, recruitment, occasional parish visits, and other networking or training opportunities;
- a spirit of play and curiosity.

To apply, please send cover letter, resume, and the names of three references to the Initiative Director, The Rev. adwoa Wilson, awilson@diovermont.org no later than October 25. Applications will be considered on a rolling basis.